

# Standing orders of Territorial Coordination Councils (TCC)

## 1. Definition

TCC is a regional body representing Russian Australian Representative Council (RARC) in Australian state or Territory. It is a platform for exchange of experience of Russian-speaking community associations, functioning on the territory of individual Australia states and territories, as well as for planning work jointly with other associations according the purpose of RARC.

## 2. Membership

Categories of membership:

(a) Members with casting vote:

- Corporate member- the representative of a registered organisation or charity that works for the benefit of the Russian-speaking diaspora and is managed by a representative of the Russian-speaking diaspora and actively participates in the life of the Russian-speaking community.
- Unincorporated member- the representative of an unregistered community organisation that has its own members, bank account and has been functioning for no less than 1 year, as well as supports the aims and tasks of the RARC and actively participates in the life of the Russian-speaking community.

Membership without casting vote:

- Individual member - a representative of the Russian-speaking diaspora who supports the aims and tasks of the RARC and actively participates in the life of the Russian-speaking community.
- Honourable member - an organisation member whose hard work and/or contribution to the development of the Russian-speaking community have earned him/her a certain degree of authority and respect. Individuals who had not previously participated in the organisation may also be bestowed the aforementioned title as a sign of recognition of their exceptional merit. Also, the Associations' retired members may become honourable members.

(b) One representative may represent in the TCC no more than two associations simultaneously if he was elected as their representative.

## 3. Election of TCC members

(a) An application by a person for membership of the TCC:

- must be made in writing (including by email or other electronic means, if the committee so determines) in the form determined by the committee, signed by 2 members and
  - must be lodged (including by electronic means, if the committee so determines) with the secretary of RARC.
- (b) As soon as practicable after receiving an application for membership, the RARC secretary must refer the application to the RARC members, which are to determine whether to approve or to reject the application.
- (c) As soon as practicable after the RARC members make that determination, the RARC secretary must:
- notify the applicant in writing (including by email or other electronic means, if the committee so determines) that the RARC approved or rejected the application (whichever is applicable).

#### **4. Resignation of membership**

- (a) The RARC secretary must, within the period referred to in that provision, enter or cause to be entered the applicant's name in the register of members and, on the name being so entered, the applicant becomes a member of the TCC.
- (b) A representative of the organization in the TCC of a state / territory can be withdrawn and replaced by another representative of the relevant organisation. A written notice explaining the reasons for withdrawal must be submitted to the RARC secretary.

#### **5. Cessation of membership**

A person ceases to be a member of TCC if the person:

- (a) dies, or
- (b) resigns membership, or
- (c) is expelled from the association.

#### **6. Resolution of disputes**

- (1) A dispute between a member and another member (in their capacity as members) of the association, or a dispute between a member or members and the association, are to be referred to a Community Justice Centre for mediation under the *Community Justice Centres Act 1983*.
- (2) If a dispute is not resolved by mediation within 3 months of the referral to a Community Justice Centre, the dispute is to be referred to arbitration.
- (3) The *Commercial Arbitration Act 2010* applies to a dispute referred to arbitration.

#### **7. Disciplining of members**

The procedure of disciplining of members is conducted according to the clause 11 of RARC Constitution.

#### **8. RARC membership**

- (a) Each TCC member has right to be elected to RARC
- (b) Each TCC member with the casting vote can participate in RARC member's election.
- (c) The procedure of election of RARC members is conducted according to clause 6 of RARC constitution.

## **9. Duties of TCC members elected to RARC.**

- (a) The duties of TCC members elected to RARC may include but not limited to: ensuring the TCC acts in accordance with its objects or purposes and to provide activities within the state as describe in clause 2 (2) of RARC constitution.
- (b) At its discretion, TCC members may appoint people to coordinate a special project of arear to assist RARC members.

## **10.TCC meetings**

- (a) The TCC members elected to RARC shall determine the date, time and place of the TCC annual meetings. The purpose of TCC meeting is to inform TCC members about RARC activities and to plan futures activities of TCC members.
- (b) At its discretion, TCC members may adopt a special resolution during the meeting that can be provided to RARC for further action.

## **11. Amendments**

- (a) These Standing can be amended at the RARC general meeting by the majority of votes.
- (b) At least seven-days' notice shall be given to RARC secretary for any motion to amend these Standing Orders